

## Clinical Reference Group (CRG)

### Meeting 2/2017

Tuesday 11 July 2017

6:30 – 8:00pm

Boardroom

Monash School of Rural Health

Latrobe Regional Hospital campus and via videoconference

### Meeting Notes

#### 1. Welcome and Apologies

**In Attendance:** Dr Fred Edwards (Chair), Ms Jeannette Douglas, Dr Ryan Hoy (videoconference), Associate Professor Paul Lee, Dr Jo McCubbin (videoconference), and Dr Ian Webb.

**Ex Officio:** Professor Michael Abramson (Principal Investigator – videoconference), and Professor Judi Walker (Principal Co-Investigator).

**Observers:** Dr Matthew Carroll (acting Senior Project Officer), Mr Shaun Mallia (Communications and Engagement Adviser), and Ms Kylie Sawyer (Secretariat).

**Apologies:** Dr Jill Blackman, Professor Danny Liew, Dr David Monash, Ms Angela Scully, Professor Andrew Tonkin, and Professor Bruce Thompson, Clinical Associate Professor Alistair Wright.

The Chair welcomed Shaun Mallia, Communications and Engagement Adviser for the HHS.

While Dr Jill Blackman is on leave, Dr Matthew Carroll is acting Senior Project Manager.

#### 2. Confirmation of draft meeting notes from meeting held 7 March 2017

The minutes of Meeting 1/2017, held on 7 March 2017, were endorsed as a true and accurate record by those members who had been present.

**Action:** *Endorsed meeting notes to be uploaded to the Hazelwood Health Study website.*

#### 3. Study Status Report/Third Interim Report

Dr Matthew Carroll provided a verbal update on the status of the study's research streams. The third interim report was submitted to the Department of Health and Human Services in mid-June and has been accepted. A copy of the Executive Summary was provided with the agenda documents. Included with the report were research summaries of the initial cross-sectional analyses from the Adult Survey comparing responses from Morwell and Sale; two Hazelinks reports on baseline cancer incidence and on hospital emergency presentations and admissions analysis; and analysis from the Schools Study on key findings from the survey and NAPLAN analyses.

An update on stream activities was provided with the ELF Study expected to close its clinical data collection this month and the Adult Survey respiratory and cardiovascular sub-streams gearing up to begin clinical assessments. The Adult Psychology Impact stream interviews are underway. The Schools Study has been in the media in the last week to outline findings

(distributed to the Community Advisory Committee members) and to promote the next round to start in the next term. Community wellbeing and older people will be merging into the one stream to facilitate the analysis of the data collected to date. Professor Judi Walker added that the project plan is being prepared for years 4 and 5 of the study.

#### 4. CRG terms of reference

Professor Judi Walker tabled the draft updated CRG terms of reference. The CRG members agreed that they gave a better representation of the activities of the group, with members invited to forward any further feedback prior to the next meeting. There was some discussion of increasing the scope of membership with members asked to forward suggestions, particularly in terms of cardiology and paediatrics.

Shaun Mallia raised the possibility of involving relevant CRG members as spokespeople in media activities discussing clinically relevant findings and providing a trusted local interpretation of the findings and their implications for the community. It was agreed that this would be appropriate and CRG members would be approached as needed.

**Actions: CRG members to offer feedback on terms of reference by next meeting.**

**CRG members to forward suggestions for increasing the scope of membership.**

#### 5. Clinical Streams

##### 5.1. Clinical Pathway for Abnormal Results

Dr Ryan Hoy gave a brief overview of the draft clinical pathway for abnormal respiratory function results. There was considerable discussion regarding the most appropriate way to provide results (to the patient vs. to a nominated GP) and the duty of care of the study, particularly with regards to results requiring urgent medical follow up. It was agreed that, in the absence of a nominated medical representative, it may not be appropriate to run some tests. One possible solution would be to provide participants who do not have GPs with a list of local GPs to select from.

The possibility of engaging a cardiologist to review ECG results was discussed.

**Actions: CRG members to forward suggestions for cardiology reviewer.**

**GPHN to provide a list of local General Practitioners.**

##### 5.2. Explanatory Statements

Explanatory Statements were circulated prior to the meeting. Members were encouraged to provide feedback to Dr Matthew Carroll.

**Action: Secretariat to circulate updated Explanatory Statements for review.**

#### 6. Draft Dissemination Plans

Dr Matthew Carroll and Professor Michael Abramson gave brief overviews of the Dissemination Plans. The members were encouraged to offer feedback for each plan and discussed the timing and format of released results.

##### 6.1. Adult Survey Vol 1 – Comparison of Morwell and Sale

First round of analyses comparing Morwell and Sale participants in terms of their responses to the Adult Survey.

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## **6.2. Hazelinks – Cancer Incidence Analysis**

A snapshot of the background incidence of cancers in the Latrobe Valley between 2009 and 2013. The report includes a comparison with rural/regional Victoria for the same time period. This data will provide the pre-mine fire baseline against which future cancer linkage data will be compared.

## **6.3. Hazelinks – Emergency Presentations and Hospital Admissions Analysis**

Changes in hospital emergency presentations and admissions following the fire, taking into consideration other factors such as seasonality. This analysis builds on the earlier ambulance call out analysis released last year.

## **7. Timetable for Dissemination of Findings**

Professor Judi Walker briefed the members on the timetable and the importance of scheduling CRG meeting dates in parallel with release of findings.

## **8. HHS Years 4/5 Planning Day**

The Chair gave a brief overview of the Planning Day, noting his positive impression on the scope and professionalism of the broader team.

## **9. Community Engagement including dates and venues for annual Community Briefings**

Mr Shaun Mallia provided an overview of his activities including engaging with the community through media coverage for both ELF and Schools Study streams, and the rolling launch of HHS social media. The HHS Facebook page has already shown a positive response from the community, and the Twitter account is now live. Mr Mallia's status as a local member of the community and extensive media experience and community connections were noted as an advantage to the study.

## **10. Ministerial Advisory Committee/governance update**

Professor Judi Walker gave a brief update on the Ministerial Advisory Committee, noting that the recommendation for chair will be submitted to Cabinet next week and first meeting is expected in two weeks' time. The purpose of this committee will be to advise the Minister directly and will include a mixture of members from the local community and specialist advisors. CRG members will be updated when new information arises.

## **11. Other business**

No other business was reported.

## **12. Date next meeting: 22 August 2017**

Next meeting is scheduled to be held on Tuesday 22 August 2017 at 6:30 – 8:00 pm pending release of study findings.

Meeting closed at 8:12 pm

**Hazelwood Health Study  
Clinical Reference Group**

**Action Items – 2017**

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|--------------|---|---|-----|--|
| 11 July 2017 | 1 | <i>Endorsed meeting notes to be uploaded to the Hazelwood Health Study website.</i> | KS  |  |
| 11 July 2017 | 2 | <i>CRG members to offer feedback on terms of reference by next meeting.</i>         | All |  |
| 11 July 2017 | 3 | <i>CRG members to forward suggestions for increasing the scope of membership.</i>   | All |  |
| 11 July 2017 | 4 | <i>CRG members to forward suggestions for cardiology reviewer.</i>                  | All |  |
| 11 July 2017 | 5 | <i>GPHN to provide a list of local General Practitioners.</i>                       | JD  |  |
| 11 July 2017 | 6 | <i>Secretariat to circulate updated Explanatory Statements for review.</i>          | KS  |  |